Azure Information required by Ideagen PleaseReview Implementation team for Azure SAML2 integration

Ideagen

Overview

This document should be used in conjunction with Ideagen's PleaseReview SAML2 Installation Guide when using the SAML2 authenticator in conjunction with Microsoft Azure. This document is intended for PleaseReview customer's Azure administrator. It provides instructions on how to set up PleaseReview Azure application and tells the administrator what information is required by the Ideagen PleaseReview Implementation team administrator to configure Ideagen PleaseReview application against Microsoft Azure with SAML2.

When the document refers to Azure it is referring to Microsoft Entra ID (formerly Azure Active Directory) product. Microsoft Entra ID is the only version that supports SAML2 authentication.

Working with Azure

1. The Ideagen PleaseReview Implementation team needs the PleaseReview URL just as if it were a standard installation (i.e., https://companyname.pleasereview.net). You will need this to configure the application in Azure.
2. The Ideagen PleaseReview Implementation team will then set PleaseReview up as normal and this will include all of the other configuration options required.
3. Once this has been done, the Ideagen PleaseReview Implementation team will advise the customer so that they can get on with the next step of installing an Azure application for PleaseReview. You will also confirm the installation details back to them.
4. The customer now needs to follow the next section and ensure that the Identity Provider XML metadata file is provided to Ideagen.
5. Once the Ideagen PleaseReview Implementation team have this information, they will configure the customer's instance of PleaseReview and then hand the system over as normal.

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Create Azure application

This section provides detailed instructions for creating the PleaseReview application against your corporate Azure site. Once created, the application will allow PleaseReview to either be:

1. Accessed from within the Microsoft MyApps site myapps.microsoft.com (IDP-initiated) or
2. Accessed from the PleaseReview URL (SP-initiated), in which case the user will be authenticated against Azure before being logged into PleaseReview.

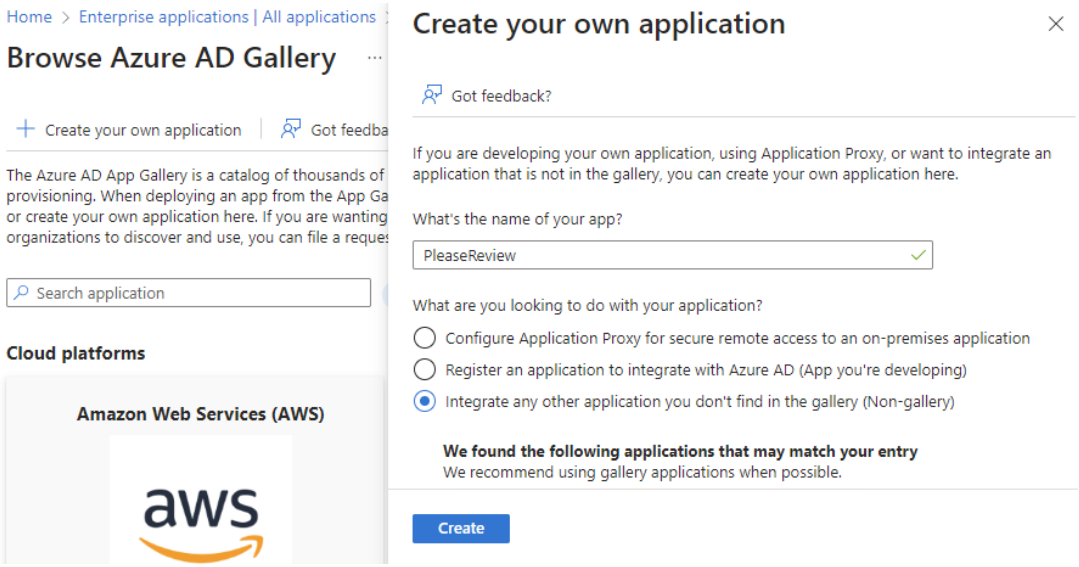
First, log into the Azure management portal with a user that has an appropriate Administrator role.

Search for and select `Enterprise applications`.

Select `+ New application` to navigate to `Browse Azure AD Gallery` screen.

Select `+ Create your own application`, at input field enter "`PleaseReview`" as name of the application.

Select `Create` to complete the initial application registration.



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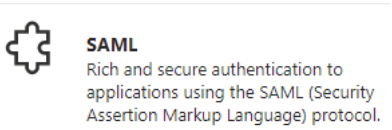
Configure single sign-on

At Azure portal, navigate to `Enterprise applications` then select your application.

Select `Single sign-on` from the Manage section in the menu to set up Single sign-on.

Select `SAML` to navigate to `SAML-based Sign-on` screen.



Configure Basic SAML Configuration

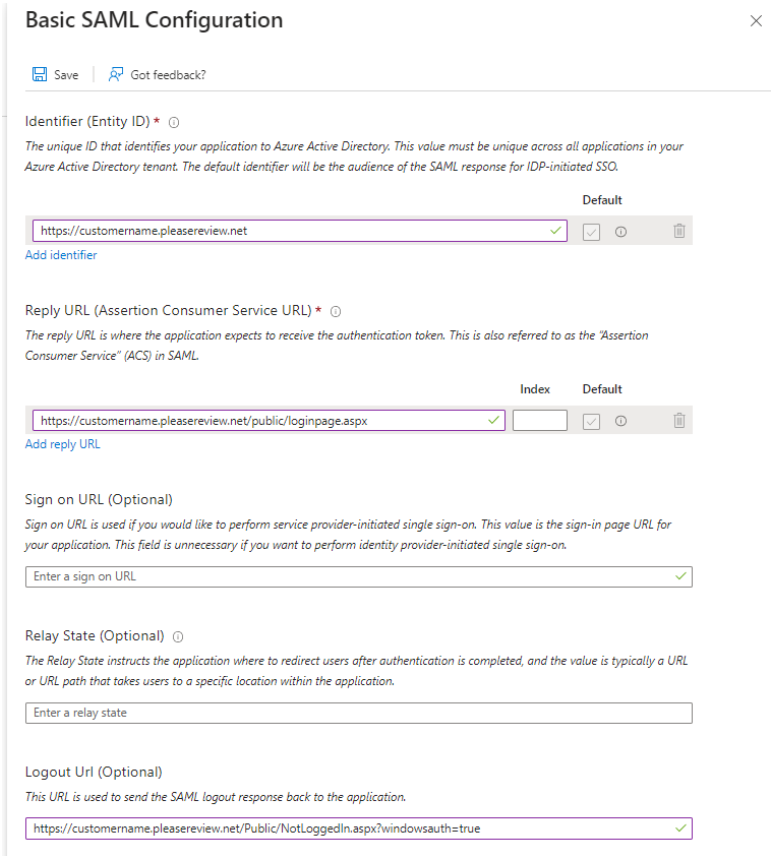
Select `Edit` from `Basic SAML Configuration` step to update basic SAML configuration.

Select `Add identifier`, enter the URL for PleaseReview application, for example: https://companyname.pleasereview.net

Select `Add reply URL`, enter the URL with "`/Public/LoginPage.aspx`" appended onto the end, for example: https://companyname.pleasereview.net/public/loginpage.aspx

At `Logout Url (Optional)`, enter URL: https://companyname.pleasereview.net/Public/NotLoggedIn.aspx?windowsauth=true

Select `Save` to complete the configuration for Basic SAML Configuration.



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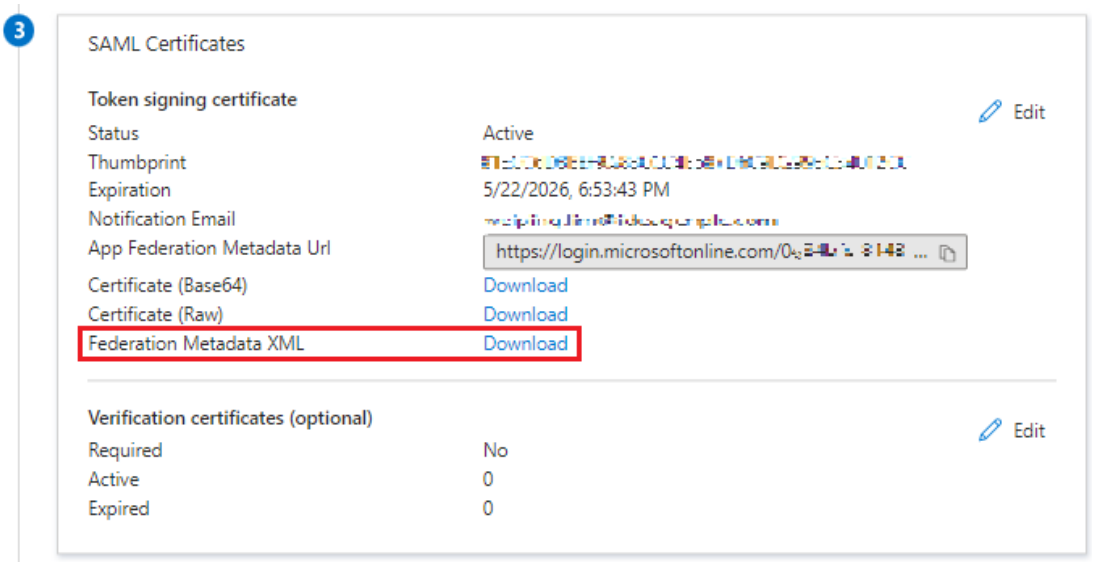
Download Federation Metadata XML

For PleaseReview to be configured to work with this Azure application, it is necessary to download the Identity Provider XML metadata from Federation Metadata XML `Download` link, as shown below. This file must be provided to the PleaseReview Implementation administrator to configure SAML2 within PleaseReview.



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Assign to people

Do not assign users at this point as they will not be able to log into PleaseReview until the Ideagen PleaseReview Implementation administrator have configured your SAML2 SSO configuration settings against your instance of PleaseReview. You may exit the Azure management portal to complete the setup.

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